

## February 2024

Hello everyone and welcome back. Hope you all had a lovely half term. I hope you find this newsletter helpful however please don't hesitate to ask if you have any queries or concerns. Some helpful information:

**OFSTED NUMBER:** (0300123 1231) can be found on the noticeboard, in the policy and procedures, the welcome pack and your child's learning journal.

**EMAILS:** If you need to let a member of staff know any important information for the same day (pick-ups etc) during your child's session, please ring pre-school on 01748 812825. Due to sessions being busy staff cannot guarantee emails will be checked.

**FUNDING-** As some of you may be aware some families are entitled to 2-year-old funding. Please go to Gov.uk to check if you are eligible by the 31<sup>st</sup> March. Speak to Mrs Monaghan/Mrs Dawson if you need more information. **A letter is been sent out regarding a none funded week.**

**DETAILS:** It is very important we have the correct details for you and your child. Please notify staff if there is a change of address, contact numbers, email address etc.

**WORLD BOOK DAY:** 7<sup>TH</sup> March. Your child can come dressed as their favourite book character or bring in their favourite book.

**RED/BLUE BAGS:** Please remember to check your child's pegs in case any bags need replenishing.

**NOTICES:** Please take time to read the notice board. You will find staff qualifications, stay and play information, holiday list, parent information and much more.

**KEYPERSON-** Please remember if you want to speak to your key person let her know. If she can't chat there and then she will make a time that suits you both. Usually, she will be available at the start and end of the sessions. It is very important that you share any information that will help ensure your child is happy and content in the setting.

**POLICIES AND PROCEDURES-** Just a reminder that all our Policies and Procedures are available from a link on our website or paper copies in the foyer. All parents sign to say that you have looked at them when completing each child's registration form.

**PARKING:** Please **DO NOT** park near the black railings when dropping/picking your child up.

**SECOND HAND CLOTHING:** If you have any unwanted clothing from age 2-4 please pop it in our clothing box for other families to re-use. Please take time to have a look through and take what you would like.

**FEES** Bills are given out every term, Autumn, Spring and Summer. They are usually sent out in the first 2 weeks of the new term. -you will receive your bill by hand/email. Please check junk in case it's gone in there. You can choose to pay your bill in full or 2 halves within two weeks of receiving it. If you pay it in two halves you will have to pay the second half when you return to preschool after the half term. If no payment has been received within the two weeks and no contact has been made reminder letters will be sent out and a charge will be added to your bill.

If you have any queries regarding your bill please either speak to Mrs Dawson or email preschool. Thankyou

**COMMITTEE:** As you know our preschool is committee run. This means parents are involved in making decisions about what happens in the setting. It is your preschool! If you would like to join the committee, please chat with myself or your key person.

**TEA TIME:** Due to the cost of living if your child stays for tea there will be a charge of £1.00 per tea. (This will be added to your bill)

**LEADERSHIP DROP-IN SESSION:** The leader (Becky Monaghan) is always available if you would like to chat in the setting, however to make even more time for our families to chat with the leader, you can come to the drop-in session. This is a great opportunity for you to discuss any concerns/issues or just to have a chat. Please feel free to drop in on the 12<sup>th</sup> March 9-11am. I look forward to seeing you.

**EMAILS:** If you require any information regarding funding, additional sessions, staying for tea and so on please email [scortonpreschool1@live.co.uk](mailto:scortonpreschool1@live.co.uk)

#### **IMPORTANT DATES:**

Friday 1<sup>ST</sup> March St Davids Day

Thursday 7<sup>th</sup> March World book Day

Friday 15<sup>th</sup> Red Nose Day/ 17<sup>th</sup> St Patricks day will celebrate 15<sup>th</sup> (your child is welcome to come wearing Red or Green)

Thursday 21<sup>st</sup> March Music Day (Your child is welcome to bring a musical instrument in)

Friday 22<sup>nd</sup> END OF TERM

9<sup>TH</sup> April PRE-SCHOOL RE-OPENS (8<sup>TH</sup> Training Day)

I really hope I have covered everything! The most important thing is that you as parents are confident that your child is safe and happy! Please don't hesitate to ask if you want any more information or just a general chat. You can contact our chairperson at:

[kelliwallace04@outlook.com](mailto:kelliwallace04@outlook.com)

Becky and team